

KOICA- PNU Master's Degree Program In Global ICT Policy

August 15, 2019 – December 6, 2020

Busan & Seongnam, Korea



Korea International Cooperation Agency



Pusan National University

**Participants are strongly advised to thoroughly read and follow the provided instructions in the Program Information.*

Contents

PART I. PROGRAM OVERVIEW.....	1
PART II. PROGRAM CONTENTS.....	3
PART III. TRAINING INSTITUTE.....	10
PART IV. ACADEMIC REGULATIONS	20
PART V. REQUIRED DOCUMENTS	25
PART VI. CONTACT.....	27

I . PROGRAM OVERVIEW

■ **Program Title: KOICA-Pusan Nat'l University (PNU) Master's Degree Program
in Global ICT Policy**

■ **Duration**

- **Stay duration: August 15, 2019—December 6, 2020 (17 months of study in Korea including 2 weeks of pre-course)**

During 16 months in Pusan National University and Busan Metropolitan City students are strongly recommended to complete their thesis.

- **Academic duration: September 1, 2019—December 6, 2020 (17 months)**
In accordance to the university regulations, the diploma will be issued in February 2021.

■ **Degree: Master of Global ICT Policy**

■ **Objectives**

- 1) To help governmental officials of developing countries who are engaged in planning, implementation and evaluation of ICT policies enhance their comprehensive competency
- 2) To help them strengthen capabilities of implementing global cooperative projects with other partners through the advanced ICT and ICT convergence-related policies
- 3) To build strong human network between and among Korea and participating countries so that they can cooperate with each other nationally and internationally
- 4) To share Korea's experience in e-Government, ICT convergence, and its application to other areas, as well as to produce leaders amicable to Korea

■ **Training Institute: Pusan National University (PNU), Busan Campus**

■ **Number of Participants: 20 government officials**

■ **Language: English fluency that requires no translation**

■ **Accommodations:**

Apartment within walking distance to Busan Campus and Jang Jeon Station

Students of Dept. of Global ICT Policy, Graduate School of Pusan National University, will live in a studio apartment (Aug. 2019-Dec. 2020) in Busan Campus, which is located near the A Hall where lectures for graduate students are held.

Or Busan Campus Dormitory

- International undergraduates or graduate students, exchange students, certified research students or researchers.

“Living Conditions”

- Studio apartment
- Single occupancy
- The room includes (Private): a kitchen with a gas stove (gas range), a sink microwave, a washing machine, a bed, a refrigerator, an air conditioner, a desk, a bookshelf, and a closet.
- Electricity and gas charges are paid by the individual.
- Personal items including blankets and pillows are not provided.

II. PROGRAM CONTENTS

1. ACADEMIC SCHEDULE

Session	Date (YYYY.MM.DD)	Contents/ Remarks
Preparatory Session	2019.8.15. ~ 2019.8.19.	Arrival, KOICA Orientation
	2019.8.20.	Orientation
Pre-Course	2019.8.20. ~ 2019.8.31	2 weeks
Fall Semester (1st semester)	2019.9.3. ~ 2019.12.14	15 weeks
Winter Break	2019.12.17. ~ 2020.1.1	2 weeks
Winter Semester (2nd semester)	2020.1.2~ 2020.2.22	8 weeks
Preparation	2020.2.25~ 2020.3.2	1 week
Spring Semester (3rd semester)	2020.3.4. ~ 2020.6.14.	15 weeks
Spring Break	2020.6.17. ~ 2020.6.28.	2 weeks
Summer Semester (4th semester)	2020.7.1. ~ 2020.8.28	8 weeks
Summer Break	2020.8.26. ~ 2020.8.30	1 week
Fall Semester (5th semester)	2020.9.2. ~ 2020.11.29	Final Oral Defense Presentation Graduation Ceremony
Wrap-up Session	2020. 12.2	Final Oral Defense Presentation
	2020. 12.4	Graduation Ceremony
	2020 12. 6	Departure

*The above schedule is subject to change.

**A detailed Program Schedule will be provided upon arrival.

DETAILS

	Main Activities & Classes	Research Support
Preparatory Course (2 weeks) 2019.8.20~2019.8.31		
Pre-	<ul style="list-style-type: none"> • Medical Check-up • Orientation for KOICA and PNU • Registration (on/ off-line) • Workshop for Successful Learning • SMART Device Practicum <ul style="list-style-type: none"> ✓ Korean Stay & Study ✓ Team-based Learning 	<ul style="list-style-type: none"> • Submission of problem statement • Mentoring for research topic
Semester 1 (Fall Semester, 15 weeks) 2019.9.1~2019.12.14		
1	<ul style="list-style-type: none"> • Core, required essential subjects • Methodology for ICT Policy • The Korean Language Basics <ul style="list-style-type: none"> ✓ Buddie-buddie link ✓ Int'l students community 	<ul style="list-style-type: none"> ✓ Situation & data analysis • Presentation & Feedback for Individual Thesis Research
Winter Break (2 weeks) 2019.12.17~2020.1.1		
Break	<ul style="list-style-type: none"> • Field Trip • Special Lecture & Cultural Events <ul style="list-style-type: none"> • TAEKWON-Do, the Korean Martial Art • Korean Music & Dance • English Presentation Skills 	<ul style="list-style-type: none"> • Regional Consultant Mentoring
Semester 2 (Winter Semester, 8 weeks) 2020.1.2~2020.2.22		
2	<ul style="list-style-type: none"> • ICT Policy Application & Technology • Group Project Work: ICT policy national case study • Special Lecture & Workshop <ul style="list-style-type: none"> • Human Rights & Global Issues • Human & Global Environment • Korean Practice 	<ul style="list-style-type: none"> • Intensive & Customized Support for Individual Learning & Research Work • Research Methodology

3	Semester 3 (Spring Semester, 15 weeks) 2020.3.4~2020.6.14.	
	<ul style="list-style-type: none"> • ICT Policy Implementation • Public/ Private-based Field Practicum • Co-work with Regional Consultants 	<ul style="list-style-type: none"> • Individual Research Work: thesis, portfolio, Nat'l master planning or any types upon request
Break	Spring Break (2 weeks) 2020.6.17~2020.6.28.	
	<ul style="list-style-type: none"> • Field Trip & Cultural Activities 	
4	Semester 4 (Summer Semester, 8 weeks) 2020.7.1~2020.8.28	
	<ul style="list-style-type: none"> • ICT Policy Implementation • ICT & Good Governance 	<ul style="list-style-type: none"> • Research Work Elaboration
Break	Summer Break (1 week) 2020.8.26~2020.8.30	
5	Semester 5 (Fall Semester, 14 weeks) 2020.9.2. ~ 2020. 11.29	
	<ul style="list-style-type: none"> • Individual Project Work <ul style="list-style-type: none"> ✓ Action Planning ✓ Regional Consultant 	<ul style="list-style-type: none"> ✓ Individual Research Mentoring
Closing Session	Wrap-Up 2020.12.2~2020. 12.6	
	<ul style="list-style-type: none"> • Completion Ceremony • Departure 	<ul style="list-style-type: none"> ✓ Best Awards ✓ Global ICT Co-op Declare

*The above schedule is subject to change.

**A detailed Program Schedule will be provided upon arrival.

2. CURRICULUM

MASTER OF GLOBAL ICT POLICY

This master's degree program is designed to nurture policy-makers in the area of Information & Communication Technology (ICT). Upon completion of the required 24 credit hours and the master's thesis, the degree will be granted.

1) Curriculum & Credits

- The total number of credits required to complete the Master's program: 24 credits
- Non-credit required course "Korean Language I, II"

Course Module	Category (credits)	Course Title
Pre-Course	Required	<ul style="list-style-type: none"> • SMART Device Practicum • Korean Stay & Study • Team-based Learning
Basics	Required	<ul style="list-style-type: none"> • The Korean Language I, II • Taekwon-do, the Korean Martial Art • Korean Music & Dance • English Presentation Skills • Research Methodology
ICT Policy & Law	Required (6)	<ul style="list-style-type: none"> • Understanding on ICT Policy: Planning • Understanding on ICT Policy: Implementation & Governance
	Electives (6)	<ul style="list-style-type: none"> • Understanding on ICT Policy: Evaluation • Big Data Analysis
ICT based Application & Technology	Required (6)	<ul style="list-style-type: none"> • ICT & Good Governance • Digital Security Theory
	Electives (3)	<ul style="list-style-type: none"> • Smart Society & ICT Technology
ICT based Int'l Cooperation & Project	Required (6)	<ul style="list-style-type: none"> • ICT Project management in Theory & Practice • Seminar for ICT National Master Planning
	Electives (6)	<ul style="list-style-type: none"> • ICT for Development Project • ICT Project Case Study
Thesis Research	Required (3)	<ul style="list-style-type: none"> • Research & Thesis

* The above curriculum is subject to change.

2) Graduation Requirements.

In order to graduate, students must

- Earn 24 credits
- Complete all those non-credit required subjects (* Students should take Korean Language I,II to pass through the graduate eligibility screening.)
- Earn a GPA higher than 3.0 (higher than B), and submit a thesis from Thesis Research course.

TEACHING PLAN FOR THESIS RESEARCH

- The course aims to train talented developers.
- Each semester has different stages of curriculum, all of which were designed to train students and help them accomplish their final Thesis Research. Students will also be able to receive specific guidance and personal mentoring.
- To assist students in writing a thesis, a team of a professor and other advisors will be assigned to each student, and they include: i) main research professor or main supervisor, ii) co-ordination professors who support learners and their successful research work, iii) practical experts from specific fields or organizations, and iv) regional experts from their project experience.
- With their assistance, students will be able to do their study successfully by completing their thesis or portfolio or action planning for their country's or ministry's ICT Master Plan
- Furthermore, the students will be able to take full advantage of Pusan National University's global network when carrying out their final projects.

3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)

1) **Fieldtrip** An array of Field trips during this program: POSCO, Taebaek Green Science, Gyeongju Eco-water Center, etc. (The places are subject to change)

2) **Industrial Co-op Work** Different types of industry organizations, provincial government offices, and agencies in Busan and others supported by Busan Metropolitan City are to collaborate by providing site visits or Intern-ship programs. (All the details are to be provided.)

3) **Fellowship Event**

4) **Workshops**

5) **Other Extracurricular Activities**

6) **Korean Cultural Experience Program**

Office of International Community Advancement (OICA) hosts a time for Korean cultural experience for international students. A variety of cultural programs will be provided to familiarize international students with Korean culture.

Activities =====

Experience:

- Korean traditional paper folk craft
- Korean traditional pottery making
- Korean traditional drawing
- Korean traditional food cooking and visit:
- Gyeongju National Museum
- Korean traditional houses
- Korean K-pop, Folk Music & Dance



7) International Buddy System (IBS)

International Buddy System is a program hosted by the Student Government to offer international and Korean students opportunities to get to know with each other and learn



different cultures. Those who apply for the IBS will be paired with a Korean student to participate in a variety of events prepared by the Student Government.

8) Culture Night

It is organized by international students to share global culture with Korean students (cultural performances, global food fair, and others).



III. TRAINING INSTITUTE

1. GENERAL INFORMATION

Pusan National University (PNU), the true university that lives up to the values of truth, freedom and service, is creating a new value system based on a humanitarian spirit and its insights on the trends of the times. PNU provides and realizes a future vision for society through academic research and HR development, contributing to the development of humanity and society.

1) Purpose of Education

As a true university that represents Korea, PNU aims to foster capable talents who can teach and study in-depth academic theories and methods of applications based on the national educational philosophy of Korea and PNU's spirit of truth, freedom and service, while contributing to development of the country and society. To this end, PNU defines the ideal PNU talents as follows:

The University now comprised fifteen colleges, one independent division, one general graduate school, four professional graduate schools and five special graduate schools, and contributes to the development of the nation by producing prominent experts and talented leaders.

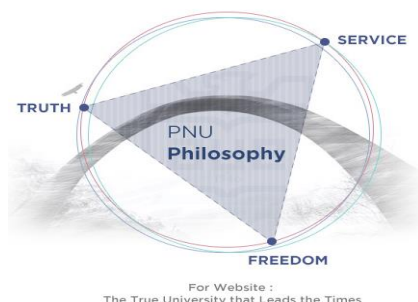
As of March 2015 graduates of PNU totaled 154,680 bachelor's degree holders, 42,052 master's degree holders, and 7,298 doctoral scholars, many of whom are playing central roles as community, national and world leaders.

2) History

Pusan National University was founded in May 1946 with the establishment ideology of truth, liberty and devotion. Although the University started initially with just two faculties, the Faculty of Humanities and the Faculty of Fisheries, since then, it has grown into a major research level institution covering all the major disciplines within academia. Today, the University enjoys its reputation as one of top universities in Korea.

2010 ~	May. 2016	PNU's 70th anniversary
	Mar. 2013	Restructuring of Organization of Headquarters (3 Vice Presidents (Education, External Affairs), 3 offices, 1 bureau, 9 divisions and 3 headquarters)
		Established R & D Future Strategy Headquarters and Graduate Administration Office
		Expanded the Integrated Human Resources Center to the Mirae Human Resource Development Center
		Promoted the Liberal Education Center to the Liberal Education Institute
	Jan. 2012	Inauguration of the 19th President, Dr. Kim Ki-Seob
	Sept. 2010	The Undergraduate College of Economics and International trade opened
		The Undergraduate School of Business opened
2000~2009	Mar. 2009	The Graduate School of Law opened
	Feb. 2009	The construction of PNU's YANGSAN Campus completed
	Mar. 2008	The first national Graduate School of Oriental Medicine opened
	Feb. 2008	Selected as one of the institutions licensed to establish the Graduate School of Law
1980~1999	Jul.1999	Center for Research Facilities opened
	Nov.1997	Designated as superior university in education reform / Designated by the Ministry of Education as a regional university to developing international affairs
	Apr.1992	PNU Foundation established
1960~1979	Mar.1972	PNU High School established
	Apr.1966	Central Library opened
1945~1959	Nov.1956	PNU Hospital opened
	Sep.1953	Pusan National University established with six colleges: Liberal Art & Law, Business, Pharmacy, Engineering, and Medicine
	Oct.1945	Founding Committee for Pusan National University Organized

3) Mission Statement of Pusan national university



PNU, the true university that lives up to the values of truth, freedom and service, is creating a new value system based on a humanitarian spirit and its insights on the trends of the times. PNU provides and realizes a future vision for society through academic research and HR development, contributing to the development of humanity and society.

①The Hall of Truth

PNU pursues truth, and conducts education and research for academic advancement based on imagination and creativity. It is securing global competitiveness as a true university that represents Korea, while developing talents with creativity and extensive knowledge, who have insights on the times and are actively engaged in their communities and society as a whole.

②The Cradle of Freedom

PNU safeguards freedom, the fundamental value of life, and pursues truth and education based on a spirit of co-prosperity, cooperation and harmony with the community. It is a true university that fosters mature individuals with creative and active attitudes and capabilities that can serve the development of the country and humankind.

③The Birthplace of Services

A university needs to explore knowledge and education based on freedom and truth, and provide various humanitarian services for the development of society and the country. PNU is a true university, as it fosters talents eager to engage in the services required by the society, and operates volunteer activity systems for social development, lifelong education and re-education at the university level.

2. ACCOMMODATION

Living Conditions

- Studio apartment
- Single occupancy rooms
- The room includes (Private): a kitchen with a gas stove (gas range), a sink microwave, a washing machine, a bed, a refrigerator, an air conditioner, a desk, a bookshelf, and a closet.
- Electricity and gas charges are paid by the individual.
- For other students living together, please be careful about drinking alcohol, making high-pitch voicing sound in the room.
- You must pay your electricity and gas bills for your monthly pension and if you do not pay, you can reduce the next month's allowance based on the monthly payday amount.
- If you damage the property, you must compensate the damage.
- If you do not use your living space cleanly, you may be asked to leave.
- To ensure your safety, you must select a representative for each hostel and advise the delegate if there is any outside movement.



3. INFORMATION IN UNIVERSITY

1) Lecture Rooms



2) Seminar Room



3) Dining on Campus





4) Convenient Store

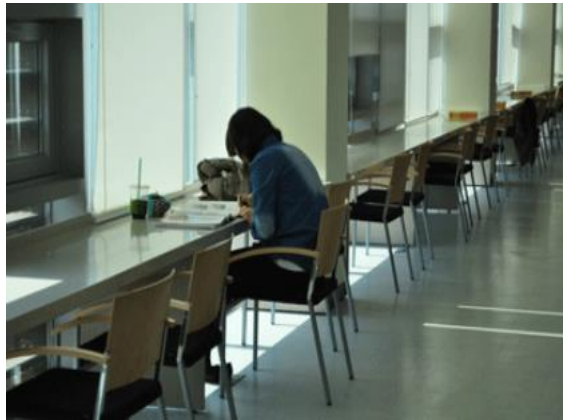


5) Resting Area

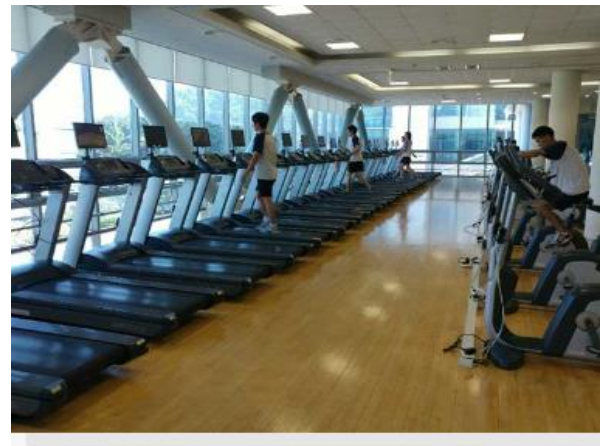




6) Students Library



8) Other Facilities



9) Medical Facilities in Busan City

Type	Medical Facility	Location	Business Hour	Landmark	Phone Number
General	Medwall Medical	1951, Jungang-daero, Geumjeong-gu	Weekday: 09:00~17:30 Lunch: 12:30~13:30 Saturday: 09:00~13:00	Dusil Station	051-519-8000
	Family Medical	136-1, Oncheonjang-ro, Geumjeong-gu	Weekday: 09:00~18:00 Lunch: 12:30~13:30 Saturday: 09:00~13:00	Oncheonjang Station	051-515-0079
Orthopedics	Park Orthopedic	1727, Jungang-daero, Geumjeong-g	Weekday: 09:00~18:00 Lunch: 12:30~13:30	Pusan National University	051-911-7575
Internal Medicine	KimJongIn Clinic	11, Busandaehak-ro, Geumjeong-gu	Weekday: 09:30~19:00 Saturday: 09:30~16:00 (Holiday) 09:30~16:00	Pusan National University	051-516-9558
	SinHyeonSeong Clinic	13, geumjeong-ro 149beon-gil, Geumjeong-gu	Weekday: 09:00~18:00 Saturday: 09:00~15:00	Pusan National University	051-513-6248
Otolaryngology	KimCheolSuOtolaryngology	147, Geumjeong-ro, Geumjeong-gu	Weekday: 09:30~18:30 Lunch: 12:30~14:00 Saturday: 09:00~14:00 (Holiday) 09:30~13:00	Jangjeon Station	051-582-5125
	Su Otolaryngology	8, geumjeong-ro 38beon-gil, Geumjeong-gu	Weekday: 09:00~19:00 Saturday: 09:00~14:00 (Holiday) 10:00~14:00	Pusan National University	051-583-7585
Dental	New Ami Dental Clinic	26, Jungang-daeroGeumjeong-gu	Weekday: 9:30~19:00 Saturday: 9:30~16:00	Jangjeon Station	051-513-7525
Dermatology	Joy Clinic	15, Surim-ro, Geumjeong-gu,	Weekday: 09:30~18:30, Lunch: 13:00~14:00 Saturday: 09:00~14:00	Jangjeon Station	051-582-7573
Ophthalmology Pediatrics	Gallery Eye Center	50, Geumjeong-ro Geumjeong-gu	Weekday: 9:30~18:00 Lunch: 13:00~14:00 Saturday: 9:30~13:00	Pusan National University	051-516-0075-

*Medical Information Center

- The services are for all residents living in Korea so the initial call pickup will be done in Korean. If you request English translation, a translator will be provided (contact time needed).

During the switchover time, prerecorded music and Korean will be relayed over the phone.

- Wait patiently until the switchover and then you will be able to receive a step-by-step instruction in English on the required medical condition.

Your emergency call will be translated by a 3rd translating party between you and the professional medical staff. This service is not like 119, but is a hotline for a step-by-step process of dealing with sudden ailments that may not require an ambulance (although you can request an ambulance).

***119 Fire & Emergency Services**

- The 119 Emergency & SOS Service is similar to the American 911 service. In case of fire or a medical emergency call this number. The service will immediately send a fire truck or an ambulance to the required location. The service is for all residents, Korean and foreign, so the pickup will be done in Korean. If you request for English translation, a translator will be provided (contact time needed). Wait patiently until the switchover and then you will be able to inform the medical staff of the patient's condition and request a fire truck or an ambulance.

***Campus Clinic & SOS**

- **Location: 2, Busandaehak-ro 63 beon-gil, Geumjeong-gu, Busan, 46241, Republic of KOREA**
- During the semester: 09:30 am ~ 05:30pm
- Lunch time: 12:00 pm~1:00 pm
- Health promotion room (1st floor next to barber shop of Munchang Hall / Tel.510-1273)
- * After consultation with health, general medicine payment, simple treatment
- * Body composition test, blood pressure and blood sugar check
- * Non-smoking classroom (Wed. from 14:00 to 17:00)
- * Family Medicine Doctor (Tue.&Thu. 14:00 to 17:00)
- Consultation Room (8th floor of NC department store / Tel.510-1278)
- * Only psychiatrist consultation (Thu, 14:00 to 18:00, reservations)

IV. ACADEMIC REGULATIONS

1) Grades

Grade Management Standards

Grade evaluation is based on midterm exams, final exams, term papers, quizzes, class participation, attendance, presentations, and other course assignments. The final results of each registered student's performance will be individually posted and based on a grading scale of 100.

Grading

- Grades are based on the following breakdown of performance totals:

Grade **A+ ~ F**

Grade	Score	Grade	Score
A+	95 – 100	C+	75 – 79
A0	90 – 94	C0	70 – 74
B+	85 – 89	D+	65 – 69
B0	80 - 84	D0	60 – 64

Less than 60: F

- Pass (P)/Fail (F0) Grade
60% (sometimes 70%) of the total score or higher: P
Lower than 60% (sometimes 70%) of the total score: F0
- Students who fail to attend more than two-thirds (2/3) of their semester classes will receive an 'F' as their final grade.

Academic Assessment Scales

- All courses by subject area are graded on a relative scale except for non-education courses with less than 10 students; non-education courses by education area, special lectures (open-classes and special classes); undergraduate courses by subject area in English (English-related courses not included); internships and field-training courses off-campus; major practical courses offered by the College of Arts; practical courses (College of Arts, the

Department of Physical Education and the Division of Sports Science), which are assessed based on an absolute evaluation.

- Practical English, practical computer courses, internships and field-training courses, community service courses and courses offered by the capability development program are graded 'Pass'/'Fail' (P/F0).
- In the case of international students and graduate students taking undergraduate courses, their grades depend on the evaluation standards of the course instructors.

Grade Check and Challenging

- A grade must be revised if a student challenges the grade and proves a change is during the designated period even if the recording of grades has been completed.
- Grades cannot be revised after the designated period for challenging and revising grades is over.

Attendance and Exams

- Students who fail to attend two thirds (2/3) of the class hours will receive an F
- Students who cheat on any exam in a course will be subject to academic sanctions according to university regulations.
- Students who take one or more makeup exams for a course will receive a grade of B+ or lower in that class.

2) Withdrawal

Application period: unspecified

Procedures for Academic Withdrawal

- Students must provide a written request for academic withdrawal co-signed by their guardian and notify their academic advisor and dean before submitting the request to their college or graduate school.

Required Documents for Academic Withdrawal

- A request for academic withdrawal (a medical certificate is required in the event of a student's death).

3) Foreign Language Proficiency Graduation Requirements

Foreign Language Proficiency Graduation Requirements for International Graduate Students (Qualifying Foreign Language Exams for Graduate Degrees)

- International students can choose either English or Korean.
- Standards of Exemption from English or Korean exams are listed below.

Foreign Language	Affiliation	Name of Examination		Standards of Exemption
English	All Affiliations	TOEIC		800 or higher
		TOEFL	PBT	550 or higher
			CBT	213 or higher
			iBT	80 or higher
		IELTS		5.5 or higher
		TEPS		690 or higher
Completion of courses replaced with the English exam at PNU's International Language Institute and a test score of 70 or higher. (You can register for the courses in June or December)				
Korean		Completion of classes replaced with the English exam at PNU's International Language Institute and a test score of 70 or higher (You can register for the courses in June or December)		
		Test of Proficiency in Korean (TOPIK): Level 4 or above (includes Level 4 or above based on Korean language classes in the International Language Institute at PNU)		

4) International Student Korean Language Class Completion Recognition

It is mandatory for international students from the General Graduate School to take basic Korean language, intermediate Korean language, and/or advanced Korean language courses administered by the PNU International Language Institute.

Courses will be graded as 'Satisfactory' or 'Unsatisfactory' (S/U) and will not be part of course completion credits. However, according to the exemption test administered by PNU's International Language Institute, students can be exempted from this requirement.

Number of mandatory courses completed

- Natural Sciences/Engineering/Arts and Sports: 1 course
- Humanities/Social Sciences: 2 courses

Exemption Standard

- Test of Proficiency in Korean (TOPIK): Students scoring above Level 4 (5, 6) at the International Language Institute should submit certificates.
- Korean language learning with more than 800 hours of instruction.
- ※ This is put into effect for students admitted after the fall semester 2005.

Please contact the PNU Language Institute (☎ 510-3305) for further inquiries.



5) Must abide by residency regulations

- We welcome the residents and you a few co-operation.
- In order to avoid interference with others, please be careful about drinking alcohol, making high-pitch voicing sound, and other noises in the room
- Do not put any foreign objects into the toilet. The toilet may block and cause discomfort.
- Food waste should be placed in food waste bins. Separated waste should be put in a separating box.

General garbage should be put in a standard bag.

- Open the windows and ventilate the room frequently to create a pleasant environment.
- You must pay your electricity and gas bills for your monthly pension and if you do not pay, you can reduce the next month's allowance based on the monthly payday amount.
- If you damage the property, you must compensate the damage.
- If you do not use your living space cleanly, you may be asked to leave.

6) Other Compliance

- To ensure your safety, you must select a representative for each hostel and advise the delegate if there is any outside movement outside.
- If you need to go to a hospital, you must tell your professor or administrator.
- Due to the expiration of the degree prior to the regular graduation ceremony, the applicant must confirm and pay the address and fee for receiving the diploma before departure.

**** I am responsible for any failure to observe the provisions of this regulation.***

V. REQUIRED DOCUMENTS

* **All documents should be sent to the KOICA Regional Office or the relevant government office.**

- 1) KOICA Application Form
- 2) Pusan National University Form 1: Application Form (Type in English and Print out, Hand writing is not acceptable)
- 3) Pusan National University Form 2: Personal Statement and Study Plan of National ICT Policy related problem statement for the Research (Type in English and print out, hand writing is not acceptable)
- 4) Curricular Vitae
- 5) Pusan National University Form 3: Recommendation: from two different professors with a stamp or signature on a sealed envelope by the recommender (Print twice and to be completed by each of your two professors)
- 6) A Copy of the Applicant's Passport (please check the expiry date.)
Copies of Parents' Passports (or other official documents indicating parents' nationality such as Identification Card)
- 7) Official document indicating parent-child relationship between the applicant and parents: Applicant's Birth Certificate or Household Register proving the parent-child relationship
- 8) Verification of Academic Record (sealed by president)
- 9) Certificate of Employment (necessary)
- 10) Certificate proving English Proficiency(if applicable): Please submit a score report of a recognized English Proficiency Test such as TOEFL , TEPS, IELTS or any other supporting documents which demonstrate appropriate English language proficiency.

★★ Form 1 ~ 3: Attached herewith

***Important Notes for All Applicants:**

1. All forms should be **typed in English** and all the supporting documents should be **in English**. Documents in any other language should be accompanied by a notarized English translation.
2. Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
3. If any of the submitted materials contain false information, admission will be rescinded.
4. Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
5. Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

VI. CONTACT

1. CONTACT INFORMATION

1) Korea International Cooperation Agency (KOICA)

· **Program Manager: Mr. HyunSeok Kang**

Capacity Development Program Team

· Address: 825 Daewangpangyo-ro, Sujeong-gu, Seongnam-si, 461-833 Gyeonggi-do, Republic of Korea

· Tel: +82-31-740-0681

· Fax: +82-31-740-0595

· E-mail: hyunseok@koica.go.kr

· Homepage: <http://www.koica.go.kr>

· **Program Coordinator: Ms. SuYeon PARK**

· Tel: +82-31-740-3626

· Fax: +82-31-705-6999

· E-mail: sy1117@koworks.org

2) Graduate School of Global Development & Cooperation, Pusan National University

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* The schedule in PI (Program Information) is subject to change according to the KOICA and Pusan National University's schedule.